

SHERIFF'S SERVICE INSTRUCTIONS

CHECK TYPE OF PAPER TO BE SERVED

- | | |
|---|---|
| <input type="checkbox"/> Plaintiff's Claim (Small Claims) | <input type="checkbox"/> Defendant's Claim |
| <input type="checkbox"/> Order of Examination | <input type="checkbox"/> Notice to pay rent (3-day) |
| <input type="checkbox"/> Summons and Complaint | <input type="checkbox"/> Notice to Terminate (30-day) |
| <input type="checkbox"/> Unlawful Detainer | <input type="checkbox"/> Subpoena Duces Tecum & Decl. |
| <input type="checkbox"/> Blank <input type="checkbox"/> Completed ADR | <input type="checkbox"/> Subpoena |
| <input type="checkbox"/> Notice & Certification | |
| <input type="checkbox"/> Stipulation | |
| <input type="checkbox"/> Other _____ | |

PERSON(S) TO BE SERVED

- Name:** _____
- Home Address _____
City *Zip Code*
- Work Address _____
City *Zip Code*
- Additional Information: _____
- Name:** _____
- Home Address _____
City *Zip Code*
- Work Address _____
City *Zip Code*
- Additional Information: _____

RETURN PROOF OF SERVICE TO: (Please Print)

Name: _____

Mailing Address: _____

City: _____ Zip Code: _____ Phone #: _____

Signature: _____ **Date:** _____